

## Asset Management Software System, Data Transfer: Frequently Asked Questions

### 1. What should we do regarding data for schools/ education establishments that are not or are no longer the direct responsibility of the local authority (i.e. VA Schools, Academies etc.)?

Bodies that make strategic investment decisions and which take ultimate responsibility for the maintenance and management as well as the use of the asset are referred to as the **Responsible Body**. Usually, this will be the diocese, the Academy trust (either individual or multi-sponsored) or the charitable foundation. Where you believe another Responsible Body holds more complete data, please indicate this in your return highlighting the name of the educational establishment and Responsible Body.

We would ask local authorities to submit the data on behalf of these establishments if they hold it by seeking the agreement of the relevant Responsible Body, prior to submission.

### 2. When are the outcomes from the PDSP likely to take effect?

This is likely to take effect from the 2014/15 financial year.

### 3. Should Suitability Data be submitted?

No

### 4. Should Energy Data be submitted?

No

### 5. How is the Property Data Survey Programme (PDSP) different from the earlier DfEE Building Condition Survey Programme?

The PDSP will assess the overall condition of each educational establishment, each block in an educational establishment, and each element and sub-element to a block. However, PDSP will be less detailed than the old DfEE AMP condition surveys. The PDSP will assess the same elements which were assessed during the 2005 programme and will be carried out on a block-by-block basis. The PDSP will grade and prioritise elements/sub-elements using a RAG system (Red, Amber, and Green) to create an overall RAG grade for each sub-element, element, block educational establishment and responsible body.

The programme does not and is not intended to replace any of the current requirements or arrangements that exist at responsible body, school or other educational establishment level to gather detailed building condition survey data. The PDSP has been developed to provide a consistent, quick and efficient method of obtaining accurate building data of the entire educational establishment estate to support future capital allocations. Whilst the PDSP is less detailed, the level of data will be of sufficient quality and depth to provide a meaningful assessment of each educational establishment.

### 6. Will all schools and local authorities have access to the property data?

All schools and local authorities will have access to their own data.

### 7. Who is providing the AMS?

The centralised Asset Management System (AMS) is being supplied and hosted by Tribal Education Ltd.

**8. If I am already a Tribal customer does this change how I submit my existing data?**

There is no difference but Tribal customers can contact the Tribal Helpdesk in the usual fashion or use the PDSP Helpline to request assistance and support. Tribal will aid customers with data extracts from Tribal products

**9. How do I contact the PDSP Helpline?**

By calling 0845 8730 135 or emailing [PDSPData@tribalgroup.com](mailto:PDSPData@tribalgroup.com).

**10. Can I submit a condition file previously submitted or do I have to generate a new one?**

No, a new data set must be generated. Previously submitted data will not be accepted.

**Should you require any further assistance please email:**

[pdsp@partnershipsforschools.org.uk](mailto:pdsp@partnershipsforschools.org.uk)